



Verification cheat sheet

Your quick-reference card for completing verification on the first try

A Registered Company is a business registered as a separate legal entity (e.g. GmbH, LLC, Ltd.) with its own company registration number from an official registry.

Wrong type?
Contact Supplier Support to update before verifying.

What you'll need

COMPANY INFORMATION

- ✓ Legal **company name** (from registry, incl. Ltd/GmbH)
- ✓ **Registration number** (not tax ID or VAT)
- ✓ Registered **business address**
- ✓ **Country** of registration
- ✓ Managing **director's name**

IDENTITY VERIFICATION

- ✓ Valid **photo ID** (passport works best)
- ✓ Phone/computer with **camera**
- ✓ **Well-lit room**, alone in the frame
- ✓ Contact **phone + email**

How to start

What happens during verification: once you begin, you'll be guided through entering your company details, address, contact info, ID upload, and a selfie check.



TIPS TO PASS ON THE FIRST TRY

- Use your **full legal company name** from the registry (e.g. 'Tech Innovators Ltd.!', not your brand name (e.g. 'Techie Gadgets').
- **Don't use your tax ID or VAT number** – use only your company registration number.
- Look up your company in the official registry and **copy the name and number directly to avoid typos.**
- **Take a photo of the physical ID** – don't use screenshots or printed copies.
- The person entering details must be **the same person doing the ID + selfie check.**
- Always **use the number from the country where your legal entity is registered**, not where you operate.

FIND YOUR COMPANY REGISTRATION NUMBER

- State Secretary of State**
State registration number (not EIN)
- Companies House**
8-digit number (e.g. 12345678)
- Handelsregister**
HRB/HRA + number (e.g. HRB 12345)
- INSEE / Infogreffe**
SIREN (9 digits) or SIRET (14 digits)
- Registro Imprese**
Numero REA or business Codice Fiscale
- Registro Mercantil**
CIF (1 letter + 8 digits, e.g. B12345678)
- KVK (kvk.nl)**
KVK number (8 digits)
- ASIC / ABN Lookup**
ACN (9 digits) or ABN (11 digits)



Need help?

Visit [Verification on GetYourGuide: What It Is and Where to Get Help](#) or contact [Supplier Support](#). For more countries, see [Verification: How to Find Your Company Registration Number](#).